



## INTERNATIONAL ARTIST APPLICATION FORM - FEST'NAPUAN 2018 24 – 28 OCTOBER 2018

The Fest'Napuan Committee and its supporting Fest'Napuan Association have been organizing Fest'Napuan, one of the region's premiere music festivals, on an annual basis since 1996. Each year the committee organizes and facilitates this free public concert in Port Vila, Vanuatu. During Fest'Napuan 2017, the festival attracted an audience of approximately 5,000+ people each day. The Fest'Napuan Committee and its supporting Fest'Napuan Association are registered as a non-profit organization and it is comprised entirely of volunteers who are passionate about supporting the development of musicians in the region.

Fest'Napuan was originally created to encourage international artists to perform alongside local Ni-Vanuatu artists and to allow for cultural / musical exchange as well as providing an increased opportunity for exposure and promotion of all artists participating. Due to an increasing number of international bands applying to take part in the festival each year and the limited amount of performance space available, the Fest'Napuan Committee has created this application process to ensure that a high standard is maintained throughout all performances and that there is efficient programming of acts.

This form is compulsory for international artists seeking consideration to play at the Fest'Napuan music festival in 2018 by the Fest'Napuan Committee. All interested International Artists are encouraged to apply after reading through the conditions and criteria for selection below:

### CONDITIONS AND CRITERIA FOR INTERNATIONAL ARTISTS

1. AVAILABILITY TO PERFORM DURING FESTIVAL DATES IN VANUATU

This year's festival will take place **Wednesday October 24 - Sunday October 28, 2018**. International artists **MUST** be available to travel to the nation of Vanuatu and perform at the festival.

Applying artists should have the necessary valid passports and documentation required to travel – or confirm that they are in the process of obtaining any needed passports or travel documentation. For information pertaining to visas for Vanuatu, please refer to the government website below:

<https://governmentofvanuatu.gov.vu/202-immigration-entry-visa-visitor-visa-form.html>

2. Quality of Music / Experience of International Artists

Strong consideration will be given to International artists who have demonstrated a professional ability to perform their preferred genre of music well and skillfully in front of large audiences during live events. Experienced artists who have performed in other festivals or who have made frequent performances abroad are encouraged to apply. International artists who have recorded their music professionally are encouraged to apply.

Submission of online link(s) to samples of the artist's music / live performances (through popular websites such SoundCloud, YouTube, Facebook) is required for consideration by the Fest'Napuan 2018 Committee OR a sample song from the International Artist may be submitted for consideration (song should be in MP3 file format less than 8MB in file size preferable – sent in a separate email with the subject clearly stating the name of the artist and the song OR can be submitted by file transfer sites such as Google Drive and DropBox). More instructions regarding submission of sample music / performances are listed towards the end of this application.

Sample / promotional songs shared with the Fest'Napuan 2018 Committee by international artists may be shared for promotional purposes online and locally within Vanuatu via radio broadcast, etc. as part of the promotional lead up to the event and to familiarize local audiences with the material of International Artists. Sample / promotional songs will not be sold by the Fest'Napuan 2018 Committee. Normally international artists applying agree to share at least 1 sample song for promotional purposes.

If any international artist(s) or their representation has an international artist profile, an artist/group CV or any documentation that lists reputable events or shows where the artist has performed; lists recorded albums / singles; lists any awards or distinguished recognition the artist may have earned- they are encouraged to attach any of this documentation to this application for consideration by the Fest'Napuan 2018 Committee. An online link to a site containing this information would also be accepted.

### 3. ALIGNMENT WITH THEME AND EXPECTATIONS

The Fest'Napuan 2018 Committee has endorsed a theme for this year's festival, which is to be presented in Vanuatu's national language Bislama as '*Protektem Envaeromen blong Yumi*' or '*Protect Our Environment*'. This theme has been chosen in part due to Vanuatu's historic new legislation which as of July 1, 2018, bans the import and use of single-use plastic, polystyrene food containers and plastic straws within Vanuatu. Vanuatu's environment is fragile due to its small land mass and geographic location in the Pacific region, and Fest'Napuan wishes to promote messages of conservation and protection of natural resources for the benefit of future generations at this year's festival.

While the Fest'Napuan 2018 Committee itself does not have a mandatory requirement that any international artists must advocate messaging related to the theme, it will look favorably upon applications from international artists that can perform material in line with the theme of this year's festival. All international artists applying to participate in Fest'Napuan must remain respectful of the theme at all times, and should not convey any messaging that could be considered in opposition to this theme.

In addition, artists must express themselves respectfully at all times and any messages that advocate or support violence, hatred and discrimination or the use blatant vulgarity or blasphemy WILL NOT be permitted.

### 4. FLEXIBILITY WITH PROGRAM SCHEDULE

**International Artists applying should be available and willing to perform on ANY date between October 24 – 28, 2018 and at ANY time between 3:00PM – 11:00PM** in the evening as part of the program schedule (the first day of the and last day of the festival typically do not feature international artists).

The Fest'Napuan Committee may not be able to cater to requests from international artists requesting to perform on a particular night of the festival due to preferred travel arrangements. Preference is given to those artists who are flexible with their travel logistics and who are able to perform on any night between October 24 - 28, 2018.

The Fest'Napuan Committee traditionally attempts to create a program for the festival that alternates performances between local ni-Vanuatu musical artists and International artists throughout the show, for entertainment purposes (maintaining an interesting and diverse show) while also encouraging local ni-Vanuatu artists to perform alongside prominent regional artists. In the past, many international artist groups have requested to play only on Friday or Saturday night due to their travel logistics or due to their work commitments and this has greatly affected the amount of available space for local ni-Vanuatu artists to perform on these nights. Requesting to play on only one particular night of the festival is highly discouraged, although requests may be considered at the discretion of the Fest'Napuan 2018 Committee.

The Fest'Napuan 2018 Committee encourages international groups to attend the full festival if possible and enjoy the wonderful music and hospitality that Vanuatu and the region have to offer!

The Fest'Napuan 2018 Committee will attempt to create a balanced program featuring international artists performing at prominent play times after considering the various criteria met by participating artists, both domestic and international. The Fest'Napuan 2018 Committee alone reserves the right to create the final program for the music festival and will circulate a draft program for confirmed international artists at least 4 weeks before the music festival in order for sufficient time to arrange travel logistics.

Should travel arrangements for international artists change for any reason (including problems experienced due to mechanical failure or weather delays related to air travel) the Fest'Napuan 2018 Committee reserves the right to cancel the performance or alter the draft program and reschedule the international artists to perform at another available time slot if possible, which may or may not be a prominent performance time in the program.

#### 5. LENGTH OF PERFORMANCE

Each band or artist is allocated a maximum of **1 hour on stage (including set-up time and time for removal of gear)**. This includes **up to 15 minutes** only to set up instruments on stage before the performance and the small amount of time required removing all instruments and gear from the stage.

**Allocated performance time on stage is between 30 - 45 minutes. Preferred performance time is exactly 45 minutes.**

Towards the end of the allocated performance time, the Fest'Napuan 2018 Stage Manager will signal to the international artist(s) to begin wrapping up. It is required that international artists plan properly and time their show appropriately to make sure that it falls within the allocated performance time requirements.

No international artist should perform for less than 30 minutes. If any international artist(s) ignore or fail to observe the Stage Manager's cue to end their performance and they perform in excess of 45 minutes, the Fest'Napuan 2018 Committee reserves the right to stop the performance in order to maintain enough time in the schedule to allow the opportunity for remaining artists to perform as well.

#### 6. PUNCTUALITY FOR PERFORMANCE

**International artist(s) MUST check-in with Fest'Napuan 2018 Committee at the performance area in Port Vila at least 1 HOUR BEFORE THEIR SCHEDULED PERFORMANCE TIME.** If domestic or international artists fail to check-in to the backstage area 1 hour before the show, FEST'NAPUAN 2018 RESERVES THE RIGHT

TO CANCEL THE ACT IN ORDER TO ENSURE THAT THE FULL PROGRAM CAN BE COMPLETED AS SCHEDULED. Please ensure that all artists maintain a high standard of professionalism and report to Fest'Napuan 2018 officials at the performance area 1 hour before their scheduled performance time.

The Fest'Napuan Committee will assist in arranging transport for international artists between their accommodation and the performance venue, but request that the international artists are prepared to arrive at performance area and check in 1 hour before their scheduled performance time.

If, for any reason, there are deviations or delays in the Fest'Napuan 2018 scheduled program during the event itself, the international artists are still responsible for remaining within the locality of the performance area, consulting with officials from Fest'Napuan 2018 and ensuring that they report to the performance area at least 1 hour before their performance. Artists arriving late to the event or those who fail to check-in at the immediate performance area on time may have their performance canceled completely WITHOUT the possibility of rescheduling another performance time, should there be no available space within the program.

#### 7. POPULARITY OF ARTISTS

The Fest'Napuan 2018 Committee will consider the popularity of applying international artists as part of its selection criteria. Awards or special recognition, amount of followers / fans on social media, web traffic for posted media content will be reviewed and considered amongst all applications.

The Fest'Napuan 2018 Committee will perform an informal assessment of the popularity of the international artist domestically within Vanuatu as well and this will also be considered and may prove favorable in the selection process. *Note - applying artists do not necessarily need to have an established fan base in Vanuatu; popularity within their own region and country will also be noted.*

#### 8. DIVERSITY IN MUSIC

The Fest'Napuan 2018 Committee attempts to promote a large and diverse range of musical talent throughout the festival, and ALL GENRES OF MUSIC, not necessarily those genres that are popular or familiar within Vanuatu and the region, are encouraged to apply. Diversity of musical genres is encouraged and can be a favorable selection criteria factor for artists applying.

The Fest'Napuan 2018 Committee encourages diversity and respect among applicants and participants in the festival regardless of nationality, race, gender, age, religion or political affiliation. Different artists will be invited from a mix of different countries to ensure for an interesting and diverse show.

Diversity among the musical experience of its international artist applicants is also welcome. Some artists may have well-established careers while others are just beginning professionally.

#### 9. ORIGINALITY IN MUSIC

The Fest'Napuan 2018 Committee requires that all artists participating in this event sign a waiver stating that only original material will be performed during the event and there is no potential for copyright or intellectual property right violations. No cover songs or remixes of songs may be performed without the express permission of the original creators.

#### 10. PERFORMANCE FEES – SUPPORT FROM COMMITTEE

**The Fest'Napuan 2018 Committee cannot pay any performance fees for International Artists as the event is a free, non-profit public concert organized by**

**our volunteer committee.** Promoting music and cultural exchange is at the heart of this event and performance fees for participating artists are not paid- **however, the Fest'Napuan 2018 Committee may be able to offer support for invited artists in paying for some or all expenses related to travel, accommodation and meals.**

Our international artists over the years have enjoyed the warm hospitality that our organizing committee has been able to offer – often providing accommodation and meals in nearby communities situated along beautiful coastal beaches where a dedicated vehicle and tour guides (host family) is provided for the international artist(s) so that they are able to explore Vanuatu and enjoy their stay!

International artists are encouraged to sell their own merchandise if desired during the festival and the Fest'Napuan 2018 may assist in facilitating this if requested by artists.

International artists may request assistance in setting up a private, paying show in Vanuatu scheduled close to the date of the festival. The Fest'Napuan 2018 Committee will attempt to find a third party to assist with this process if requested. The Fest'Napuan 2018 Committee is a non-profit volunteer committee only. A setting up a private, paying show requires significant time and preparation however, so International Artists should be advised that they may need to adjust their travel arrangements accordingly if this is requested. Also, the ability to create a private, paying show depends heavily on the genre of music and popularity of the group within Vanuatu / Melanesia.

**If International Artists are able to partially or fully secure funding** to cover expenses relating to travel and participation in Fest'Napuan 2018, **this will considered favorably by the Fest'Napuan 2018 Committee.**

Conditional invitations may be extended to international artist(s) to participate in Fest'Napuan 2018 on the condition that they are able to pay for their own airfare or secure funding for their own air travel, and / or accommodation. In these cases, a deadline may be set to confirm that the air travel has been purchased for all members and if this deadline is not met – the invitation may be canceled and offered to another artist who has applied.

#### 11. RIGHTS TO RECORD PERFORMANCE OF FESTIVAL

The Fest'Napuan 2018 Committee reserves the right to officially document or record by video, audio or still photography the contents of the performance during Fest'Napuan 2018. All participating artists must agree to sign a waiver to this effect.

This waiver will only be available to review approximately 1 month before the festival takes place.

**PLEASE COMPLETE THE REMAINDER OF THE APPLICATION BY FILLING IN THE REQUIRED INFORMATION**

**A.) ARTIST / APPLICANT INFO**

Artist / Band / Performance Name:

Total number of members in group:

Nationality of artist(s):

Genre or description of style of music (10 words or less):

List the contact name and details for the person completing this application:

Name:

Email:

Phone/mobile:

SKYPE contact:

Telephone Number:

Mailing Address:

Are you a member of the international artist group applying- yes or no?

If no, what is your relationship to the international artist(s) who are applying?

Please let us know if international artist applying is affiliated with any recording label or music management services that must approve of this performance or maintain communication with Fest' Napuan 2018 performance and list relevant contact details below. (Write "N/A" if your answer is "Not Applicable"):

**B.) CONTACT INFORMATION FOR ARTISTS** – *If the artist(s) is completing this application and this information has already been provided above, please skip to next section of application. Please provide contact details for alternate members of international artist(s) group if possible.*

**Artist / Band Manager or Rep #1 (Primary contact for artist or group to travel):**

Legal Name:

Phone/mobile:

Email:

**Artist / Band Manager or Rep #2 (Secondary contact for artist or group to travel):**

Legal Name:

Phone/mobile:

Email:

**C.) INTERNATIONAL ARTISTS / BAND MEMBERS TRAVEL LIST** – Please only list details for group members who are applying to travel / perform Fest' Napuan 2018. Any artists who may be a part of the group but will be unavailable to attend, please omit their details. All information submitted will be kept confidential.



Performances, Festivals, Concerts where the international artist(s) has performed (name, location, date):

Other achievements, awards or special recognition won by artist(s):

**E.) ATTACHMENTS / SAMPLES FROM ARTIST**

Please indicate which of the following is included with this form:

\*Note- if you submit any material via email, please send to [contact.festnapuan@gmail.com](mailto:contact.festnapuan@gmail.com) and ensure that content does not exceed 8 MB of storage space. Providing links to content online is preferred (such as Sound Cloud, YouTube, Facebook, etc.) as well as using File Transfer (Drop Box and Google Drive).

Please send only one sample song, music video and video of performance only (unless requested to send additional samples). If the application is accepted and the artist(s) is invited to perform at Fest'Napuan 2018 – artists will be requested to submit a high-resolution image for promotional purposes as well.

<b>MATERIAL</b>	<b>TITLE OF CONTENT</b>	<b>Content shared via Web link, Email or File Exchange? If web link- please provide the web link below.</b>
Song		
Music Video		
Video of Live Performance		
International Artist(s) CV, Profile, or Written Description of the Artist(s)		

Link to SoundCloud Page for Artist(s)	
Link to Facebook Page for Artist(s)	
Link to other Website for Artist(s)	

**F.) TRAVEL LOGISTICS / SPONSORSHIP:**

Is the international artist(s) requesting support from Fest'Napuan 2018 Committee in regards to finding support for air travel arrangements? Accommodation? Meals? Local Transport?

Does the international artist(s) have any other funding support (self-funded or NGO support, etc.) for their travel and accommodation expenses involved in performing at Fest'Napuan? If yes, please describe who is providing the funding. *\*Please note that having a source of funding support will be considered favorable for applicants:*

Do all of the participants listed to travel have the necessary travel documents, such as valid passports, needed in order to travel to Vanuatu? If not, please state when the applicant plans to attain these necessary documents.

**CERTIFICATION**

I \_\_\_\_\_(Name), certify that all the above information is true and that I will be held responsible for any issue that may arise regarding inaccurate information that I have provided on behalf of the band/artist. I have read the "Conditions and Criteria" portion of this application listed above and believe that the International Artist(s) will be able to participate in the festival during the performance dates listed and all members will abide by the conditions and criteria stated within this application.

If I am not a member of the international artist(s) group and I am helping to complete this application only, I have thoroughly briefed the artist(s) regarding all criteria and conditions listed above, and the Artist(s) have confirmed their agreement to me personally.

**Signature:**

**Date:**

## **SUBMISSION**

Upon completing this form please submit to:

Fest'Napuan Committee 2018

Email: [contact.festnapuan@gmail.com](mailto:contact.festnapuan@gmail.com)

Mobile: +(678) 711 6799

PORT VILA, VANUATU

PLEASE SUBMIT ALL APPLICATIONS BEFORE **31 JULY 2018** FOR CONSIDERATION. FEST'NAPUAN 2018 COMMITTEE MAY PROCEED TO BEGIN ACCEPTING APPLICATIONS AND EXTENDING INVITATIONS STARTING IN JULY 2018. SEND ALL ATTACHMENTS IN SEPARATE EMAIL IF NEEDED TO ENSURE THAT APPLICATION IS RECEIVED.